



India Trade
Promotion Organisation

HKTDC INTERNATIONAL FOOD EXPO

AUGUST 2017

Application Form

Name of the Company _____

ITPO Membership No. _____

IEC Code No. *(Please attach copy)* _____

PAN *(Please attach copy)* _____

TAN/TIN *(Please attach copy)* _____

Address _____

Telephone(s) _____

Fax _____

Email _____

Website _____

Name and Designation of
Key Executive _____

Director Identification
Number (DINL) *(attach copy)* _____

Are you a registered exporter YES /__/ NO /__/
(If yes, attach a copy of Registration Certificate)

Are you registered as small scale industry YES /__/ NO /__/
(If yes, attach a copy of Registration Certificate)

Are you a member of an EPC/
Commodity Board/FIEO? YES /__/ NO /__/
(If yes, please specify & attach RCMC) _____

Space Requirement (in sqm) _____

Corner /__/ Non-Corner /__/
(Corner stall subject to availability and premium charges)

Whether Shipment facility is required YES /__/ NO /__/



(Rupees lakhs)

Total turnover of your company	2014-15	2015-16	2016-17

(Rupees lakhs)

Export turnover of your company	2014-15	2015-16	2016-17

Name(s) of MAI event participated in 2017-18 _____

Products for display (with Six Digit HS code) _____
Please attach list

Have you participated in this fair before? YES /__/ NO /__/

if Yes, in which year? _____

RTGS details for remitting booking amount of Rs. 50,000/- in ITPO's account

Name of the Beneficiary	INDIA TRADE PROMOTION ORGANISATION
Name of the Bank	HDFC BANK LIMITED
Branch Address	G-3/4, SURYA KIRAN BUILDING 19, KASTURBA GANDHI MARG NEW DELHI-110001.
Account No.	00031110005078
Type of Account	SAVING
IFSC Code	HDFC 0000003

Declaration:

We hereby accept the Rules & Regulations of participation as per copy enclosed. Also, please find attached herewith RTGS details, in favour of India Trade Promotion Organisation towards advance/booking amount for HKTDC International Food Expo, August 2017 to be held in the financial year 2017-18.

Signature of authorised signatory of the Company
with stamp

Place: _____

Name _____

Place: _____

Designation _____



Brief Rules and Regulations for Participation in Fair

1. **Space Booking:** Application in prescribed proforma for participation in *HKTDC International Food Expo, August 2017* is to be submitted for stands of 9 sq mtr (and in multiples of 3 sqm)
 2. Allotment of space to the Participants: Booking of stands will open on 25th May 2017 at 10.00 am for which an advance payment of Rs. 50,000 through RTGS in ITPO's bank account needs to be made. The RTGS details are given in the application form. Booths will be allotted on **first-come-first-served basis** for which the criterion of RTGS payment of Rs. 50,000 in ITPO's bank account is being adopted. The stands will be allotted only upon receipt of full payments for the space rent. Submission of application for booking of space does not automatically confer a right to allotment of space. Approval of application for stands will rest with ITPO.
 3. **Refund of Participation Fee:**
 - I. Refund of Participation fee will be considered in case of non-availability of space, rejection of application or in the event of cancellation of participation due to unforeseen circumstances,
 - II. In the event of withdrawal 3 months before the start of the event, 50% (per cent) of the total participation fee will be considered for refund, only if the space is re-allotted to some other company,
 - III. No refund will be made if the withdrawal request is received less than 3 months before the event
 4. **Visa Recommendation:**
 - I. ITPO will provide necessary assistance to the representatives of the participating company by way of issuance of recommendation letter to the concerned diplomatic mission for grant of visa,
 - II. ITPO shall not be liable in case the concerned mission of the host/transit country denies visa to a representative of the participating company for any reason,
 - III. Since ITPO, on behalf of the participating company, would have already committed certain financial expenditure by way of booking of space, construction/decoration of stands, catalogue entries, general publicity support etc., it will not be able to consider any refund on account of denial of visa/delay in receipt of visa,
 - IV. Visa recommendation letter will be issued only in favour of the Chief Executive/Proprietor/Senior Level Officer dealing with exports of the company so that on the spot decisions can be taken by them.
 5. **General Terms & Conditions:**
 - I. Exhibits of Indian origin will be allowed for display at *HKTDC International Food Expo, August 2017*.
 - II. In the event of postponement/abandonment/cancellation of the Fair or in case of exhibits not being displayed due to any reason beyond the control of the ITPO, it shall not be liable for any loss or liability,
 - III. The space allotted to the approved participants is to be exclusively used by them for display of their exhibits as approved by ITPO. **Subletting of space is not permissible.** Violation of this clause may lead to cancellation of space, forfeiting of space rent, security deposit etc. paid to ITPO and debarring the participant from future participation in ITPO's events,
 - IV. Any dispute or differences arising out of these terms and conditions of participation, shall be referred to the Chairman and Managing Director of INDIA TRADE PROMOTION ORGANISATION whose decision of award shall be final and binding,
 - V. The terms and conditions of participation shall be subject to the jurisdiction of courts in Delhi.
- Terms & Conditions accepted

Signature of authorised Signatory

