



ITPO



## APPLICATION FORM

Name of the Company \_\_\_\_\_

ITPO Membership No. \_\_\_\_\_

IEC Code No. (Please attach copy) \_\_\_\_\_

PAN \_\_\_\_\_

TAN/TIN \_\_\_\_\_

Address \_\_\_\_\_

Bank details \_\_\_\_\_

Telephone(s) \_\_\_\_\_

Fax \_\_\_\_\_

Email \_\_\_\_\_

Website \_\_\_\_\_

Name and Designation of Key Executive \_\_\_\_\_

Director Identification Number (DIN) (attach copy) \_\_\_\_\_

Are you a registered exporter (If yes, attach a copy of Registration Certificate) YES /\_\_ / NO /\_\_ /

Are you registered as small scale industry (If yes, attach a copy of Registration Certificate) YES /\_\_ / NO /\_\_ /

Are you a member of an EPC/ Commodity Board/FIEO? (If yes, please specify & attach RCMC) YES /\_\_ / NO /\_\_ / \_\_\_\_\_

Space Requirement (in sqm) \_\_\_\_\_

Corner /\_\_ / Non-Corner /\_\_ / (Corner stall subject to availability and premium charges in addition to participation charge)



ITPO

(Rupees lakhs)

Total turnover of your company	2014-15	2015-16	2016-17

(Rupees lakhs)

Export turnover of your company	2014-15	2015-16	2016-17

Name(s) of MAI event participated in 2017-18 \_\_\_\_\_

Products for display (with Six Digit HS code) \_\_\_\_\_

Please attach list

Have you participated in this fair before? YES /\_\_/ NO /\_\_/

if Yes, in which year? \_\_\_\_\_

Brief write-up on your company ( in not more than 25 words):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Additional display aid requirement(s) over and above Shell Scheme Package (on payment basis)

\_\_\_\_\_

Booking Details	Amount	RTGS details & Date	Bank	Amount

**Declaration:**

We hereby accept the Rules & Regulations of participation as per copy enclosed. Also, please find attached herewith crossed Demand draft/ RTGS details, in favour of India Trade Promotion Organisation, payable at New Delhi for an amount of Rs. \_\_\_\_\_ as per particulars given above towards advance/booking amount for India Sourcing Fair Exhibition to be held in the month of March 2018 at Lima (Peru).

\_\_\_\_\_  
Signature of authorized signatory of the Company  
with stamp

Place: \_\_\_\_\_

Name \_\_\_\_\_

Place: \_\_\_\_\_

Designation \_\_\_\_\_



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### **Brief Rules and Regulations for Participation in Fair**

1. **Space Booking:** Application in prescribed proforma for participation in India Sourcing Fair, Peru is to be submitted for stands of 9 sq mtr (and in multiples of 3 sq. mtrs.)
2. **Allotment of space to the Participants: Booking of stands will done by an advance payment of Rs. 55,000 through RTGS in ITPO's bank account needs to be made.** The RTGS details are given in the application form. Booths will be allotted on **first-come-first-served basis** for which the criterion of RTGS payment of Rs. 50,000 in ITPO's bank account is being adopted. The stands will be allotted only upon receipt of full payments for the space rent. Submission of application for booking of space does not automatically confer a right to allotment of space. Approval of application for stands will rest with ITPO.
3. **Refund of Participation Fee:**
  - I. Refund of Participation fee will be considered in case of non-availability of space, rejection of application or in the event of cancellation of participation due to unforeseen circumstances,
  - II. In the event of withdrawal 3 months before the start of the event, 50% (per cent) of the total participation fee will be considered for refund, only if the space is re-allotted to some other company, No refund will be made if the withdrawal request is received less than 3 months before the event
4. **Visa Recommendation:**
  - I. ITPO will provide necessary assistance to the representatives of the participating company by way of issuance of recommendation letter to the concerned diplomatic mission for grant of visa,
  - II. ITPO shall not be liable in case the concerned mission of the host/transit country denies visa to a representative of the participating company for any reason,
  - III. Since ITPO, on behalf of the participating company, would have already committed certain financial expenditure by way of booking of space, construction/decoration of stands, catalogue entries, general publicity support etc., it will not be able to consider any refund on account of denial of visa/delay in receipt of visa,
  - IV. Visa recommendation letter will be issued only in favour of the Chief Executive/Proprietor/Senior Level Officer dealing with exports of the company so that on the spot decisions can be taken by them.
5. **General Terms & Conditions:**
  - I. Only goods of Indian origin will be allowed for display at India Sourcing Fair,
  - II. In the event of postponement/abandonment/cancellation of the Fair or in case of exhibits not being displayed due to any reason beyond the control of the ITPO, it shall not be liable for any loss or liability,
  - III. The space allotted to the approved participants is to be exclusively used by them for display of their exhibits as approved by ITPO. **Subletting of space is not permissible.** Violation of this clause may lead to cancellation of space, forfeiting of space rent, security deposit etc. paid to ITPO and debarring the participant from future participation in ITPO's events,
  - IV. Any dispute or differences arising out of these terms and conditions of participation, shall be referred to the Chairman and Managing Director of INDIA TRADE PROMOTION ORGANISATION whose decision of award shall be final and binding,
  - V. The terms and conditions of participation shall be subject to the jurisdiction of courts in Delhi.

Terms & Conditions accepted

\_\_\_\_\_  
Signature of authorized Signatory