



Application Form

Name of the Fair/ Exhibition	House and Gift Fair South America Sao Paulo (Brazil)	
Date of the event	Aug 16-19, 2014	
Name of the Company		
Address		
Telephone		
Fax		
Email		
Website		
Name and Designation of Key Executive		
Are you a registered exporter	YES/ NO (If yes, attached a copy of Registration Certificate)	
Are you registered as small scale industry	YES/ NO (If yes, attached a copy of Registration Certificate)	
Are you a member of an EPC/ Commodity Board/ FIEO? If yes, please specify		
Space Requirement (in sqm)		<input type="checkbox"/> Corner <input type="checkbox"/> Non Corner <input type="checkbox"/> Any (Corner stall subject to availability)
Total turnover of company		
Export turnover		
Products for display		
Brief profile of company (not more than 25 words)		

Export Performance of last three years. Please attach a CA certificate of Export performance.	Year	Countries of Export	Commodity Exported
Have you participated in this fair earlier, if so when?			
Display Requirement over above ITPO's Shell Scheme Package (on payment basis)	<input type="checkbox"/> Assembly arrangements <input type="checkbox"/> Exclusive telephone in stall <input type="checkbox"/> Display plan <input type="checkbox"/> Any other facility		
Booking Amount Details	DD Number & Date	Bank	Amount

Declaration: We hereby accept the Rules & Regulations of participation as per copy enclosed. Also, please find attached herewith Crossed demand draft, favoring India Trade Promotion Organization, payable at New Delhi /New York/ Frankfurt, for INR/ US\$/ Euro _____ as per particular given here above being the amount of participation charges for Import Shop Berlin 2013.

(Signature of authorized signatory of the Company)

Place: _____

Name _____

Dated: _____

Designation _____

Brief Rules and Regulations for Participation in Fair Abroad

1. Space Booking:

Application is prescribed for participation in overseas activities of ITPO to be submitted within the prescribed date for booking of space. Space is offered in an area of 9/12 sqm and in multiples of 3 thereof (subject to availability).

2. Allotment of space to the Participants:

Submission of application for booking of space does not automatically confer a right for allotment of space. Approval of application for space will rest with ITPO.

3. Refund of Participation Fee:

(i) Refund of Participation fee will be considered in case of non-availability of space, rejection of application or in the event of cancellation of participation due to unforeseen circumstances.

(ii) In the event of withdrawal 3 months before the start of the event, 50% (per cent) of the total participation fee will be considered for refund, if the space is re-allotted.

(iii) Non refund will be considered if the withdrawal request is received less than 3 months before the start of the event.

4. Visa:

(i) ITPO, as a Trade Promotion Organisation, will provide necessary assistance to the representative of the participating company by way of issuance of recommendatory letter to the concerned Mission for obtaining visas.

(ii) ITPO shall not be liable in case the concerned Mission of the host/transit country denies visa to a representative of the participating company for any reason.

(iii) Since ITPO, on behalf of the participating company, has already committed for certain financial bindings by way of booking of space, construction/decoration of stand, catalogue entry, general publicity support etc., it will not be able to consider any refund on account of denial of visa/delay in receipt of visa.

(iv) Visa recommendation letter will be issued only in favour of the Chief Executive/Proprietor/Senior Level Officer dealing with exports of the company so that on the spot decision can be taken by them.

5. General:

(i) Only goods of Indian origin will be allowed for display at India Pavilion.

(ii) In the event of postponement/abandonment/cancellation of the Fair/Exhibition, or in case of exhibits not being displayed due to any reason beyond the control of the ITPO, it shall not be liable for any loss or liability.

(iii) The space allotted to the approved participants is to be exclusively used by them for display of their exhibits as approved by ITPO. Subletting of space is not permissible. Violation of this clause may lead to

cancellation of space allotted, forfeiting of space rent, security deposit etc., paid to ITPO and debarring the participant from the future participation in ITPO's event.

(iv) In case of default of any payment due from the participants, ITPO reserves the right to debar them from participation of ITPO's Fairs in India and Abroad.

(v) Any dispute or differences arising out of these terms and conditions of participation shall be referred to the Chairman and Managing Director of INDIA TRADE PROMOTION ORGANISATION whose decision of award shall be final and binding.

(vi) The terms and conditions of participation shall be subject to the jurisdiction of courts in the State of Delhi.

Terms & conditions accepted.

Date

(Signature)
Name & Designation