



**India Trade Promotion Organisation**  
**(A Government of India Enterprise)**  
Pragati Maidan, New Delhi-110 001

No.1-ITPO(1)/E-I/2017

Date : 17.05.2021

**India Trade Promotion Organisation (ITPO) invites applications for filling up of following posts on deputation basis in connection with IECC Project in Pragati Maidan, New Delhi:**

(A) Name of the post	Deputy General Manager (Civil)-One post
Pay-scale	Rs.15600-39100 (CDA) (GP:6600/7600) (pre-revised) or Rs.36600-62000 (IDA) (pre-revised)/ Rs. 90000-240000 (IDA) (revised) in parent cadre/department + deputation allowance etc. as per Govt. of India guidelines.
Educational Qualification	Degree in Civil Engineering from a recognized University/Institution.
Eligibility criteria	(i) Should be holding post of Executive Engineer/analogous post on regular basis. (ii) 7 years experience in Group-A Service (2014 batch or earlier of IES). (iii) The maximum age limit for deputation is 56 years as on closing date of receipt of application.
Job Profile	Supervision of civil works relating to Pragati Maidan Complex and re- development project. Preference will be given to candidates having knowledge of latest civil construction technology.
(B) Name of the post	Deputy General Manager (Electrical) – One post
Pay-scale	Rs.15600-39100 (CDA) (GP:6600/7600) (pre-revised) or Rs.36600-62000 (IDA) (pre-revised)/ Rs. 90000-240000 (IDA) (revised) in the parent cadre/department + deputation allowance etc. as per Govt. of India guidelines.
Educational Qualification	Degree in Electrical Engineering from a recognized University/ Institution.
Eligibility criteria	(i) Should be holding post of Executive Engineer/analogous post on regular basis. (ii) 7 years experience in Group-A Service(eg2014 batch or earlier of IES). (iii) The maximum age limit for deputation is 56 years as on closing date of receipt of application.
Job Profile	Supervision of electrical works relating to Pragati Maidan Complex and re-development project. Preference will be given to candidates having knowledge of latest Electrical, HVAC, fire alarm and fire fighting audio-visual and sound systems etc.

**Note:Age and experience will be reckoned as on the closing date of receipt of applications.**

ITPO may consider allotment of residential accommodation only on availability. Perks and allowances as applicable to IDA scale will not be applicable to the incumbent whose parent Cadre scale is CDA scale. Perks and allowance, whose parent cadre scale is in CDA pattern will be admissible as per DoPT guidelines/orders.

Personal Details: (i) Name; (ii) Father's Name (iii) Date of Birth/Age on closing date (iv) Permanent Address (v) Postal Address (vi) Telephone/Mobile No. (vii) E-mail id (viii)Nationality (ix)Educational Qualification (x) Experience specifying the name of the Organisation, Post held from time to time indicating the pay-scale and duration of the post; (xi) Present post held (xii) Pay-scale (IDA/CDA with GP) (xiii) Present Basic Pay (xiv) Present Organisation/Department.

Applications, completed in all respects on A-4 size paper, should reach to Officer on Special Duty (Administration), India Trade Promotion Organisation, Pragati Bhawan, Pragati Maidan, New Delhi-110 001 latest by 21<sup>st</sup> June 2021 through proper channel along with recent photograph, photocopies of last five year ACRs duly attested. The candidates are required to appear for an interview at their own expense. ITPO reserves the right to short list and/or to reject any or all the applications without assigning any reason. ITPO will not be responsible for non-receipt of any communication sent to the candidates due to postal/non-delivery or delay or loss in transit. ITPO reserves the right not to fill the posts without assigning any reason. Mere fulfilling the criteria will not vest any right of the candidate for being called for interview.

In case, it is found at any stage that a candidate does not fulfill the eligibility criteria and/or that he/she has furnished incorrect/false information/certificate/ documents or has suppressed any material information, his/her candidature will stand cancelled. If any of these shortcomings are detected even after appointment, his/her services are liable to be terminated.

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