

No.11-ITPO(1)/E-I/2014  
INDIA TRADE PROMOTION ORGANISATION  
(Administration Division)

Pragati Maidan, New Delhi  
25<sup>th</sup> September, 2014

Circular No. Admn./ 82 /2014

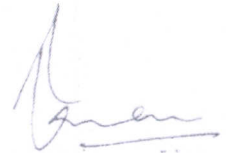
It has been decided by Government of India to launch a mass movement "**Swachh Bharat Mission**" to create a clean India on 2<sup>nd</sup> October, 2014. In this connection, a copy of the appeal of the Hon'ble Prime Minister of India is enclosed.

All the officers and staff are requested to wholeheartedly plan and engage themselves in this important task of achieving clean India by maintaining cleanliness at workplace, office premises and surroundings and also helping others to achieve the objective of "**Swachh Bharat Mission**". They are requested to devote at least 100 hours in a year for this mission.

Active support and participation of all employees to make the mission a success will be highly appreciated.

All officers and staff are required to be present on 2<sup>nd</sup> October, 2014 at 11.00 a.m. to take the "Swachhata" pledge in the open area near Canteen.

This issues with the approval of CMD.



(P.P. Yohannan)

Deputy General Manager

To:

All officers & staff

Copy to:

1. PS to CMD
2. PA to ED
3. All HoDs
4. All Sections/Divisions of ITPO
5. All Regional Offices
6. Caretaking Unit – to keep area clean near Canteen
7. Office Order Register/Notice Board

Seen.

37.21

29/9/14

For circulation to all  
in division thru  
e-mail.

PS