

F.No.4-ITPO(12)/E-I/2012
INDIA TRADE PROMOTION ORGANISATION
(Administration Division, E-I Section)

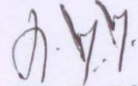
Pragati Maidan, New Delhi
01st October, 2014

OFFICE ORDER NO. ADMN/1063/2014

With the approval of the Competent Authority, Sh. Ravi Mittal (Employee No.1478) has been appointed as Deputy Manager (Civil) w.e.f. 01st October, 2014 (F/N) in the pay-scale of Rs.16400-40500 (IDA Pattern) as per terms and conditions stipulated in ITPO's letter of even number dated 11th September, 2014.

He will be on probation for a period of two years from the date of joining, which may be extended at the discretion of the Appointing Authority without assigning any reason.

The basic pay of Sh. Ravi Mittal will be Rs.16400/- per month plus usual allowances as admissible to the employees of his status in ITPO as per Industrial D.A. pattern. He has been allotted Employee Number: 1478



(H. P. Dharod)
Sr. Manager(Admn)

To:

Sh. Ravi Mittal,
Deputy Manager (Civil)

Copy to:

1. PS to CMD
2. PA to ED
3. GM(Admn)/GM(SKS)
4. DGM(RPD)
5. Salary/Vigilance/General/Security/Stores/Finance/CPF Unit/CR Unit/E-I(Computer)/Engineering/Computer Division
6. E-III Section alongwith all relevant documents.
7. Office Order Register