



No.EXH:POL:5(1)/2010
India Trade Promotion Organisation
(FS-I Division)

Pragati Maidan, New Delhi
January 31, 2018

OFFICE ORDER No. 7/2018

The Competent Authority has approved the revised norms for deputation of ITPO Officials for organising India Shows as well as participation in overseas events:

Area	Number of Officials
Upto 549 sq.mtrs	Two Officials
550 - 800 sq. mtrs	3 Officials
Larger events(more than 800 sq.mtrs)	4 member and/or need based

GM's will visit not more than 5 days in an occasion with the approval of CMD subject to the provision of Budget. The new norms will be effective from 1st April 2018.


(J.Guna Sekaran)
General Manager

To:

1. All HODs
2. All fair Officers
3. Foreign Fair Desk
4. Foreign Fair Accounts Section

Copy to: PS to CMD
PA to ED