

No.2-ITPO(2/E-I/2018
INDIA TRADE PROMOTION ORGANISATION
(Administration Division, E-I Section)

Pragati Maidan, New Delhi
01st March, 2018

OFFICE ORDER NO. ADMN/ 263 /2018

With the approval of the Competent Authority and with immediate effect, the following transfers/postings are made:-

S. No.	Name & Designation	From (Division)	To (Division)
1.	Mrs. Asha Sikka, PS (TDC)-N/F	Personal Section of GM(Admin)	Store Unit with SM(SPP)
2.	Sh. Durga Prasad, Executive (Steno)	Personal Section of SM(SPP)	Personal Section of SM(Meenu Kapoor)- FS-I
3.	Sh. Ajay, Sr. Steno	Personal Section of Ex-GM(JGS)	Personal Section of FA&CAO
4.	Sh. Raman Madan, Sr. Steno	Personal Section of FA&CAO	Consultant
5.	Sh. G.N. Mandalik, Sr. Assistant	Personal Section of Ex-GM(JGS)/FS-II	Store Unit
6.	Sh. S.B. Dubey, Sr. Assistant (N/F)	Cultural Activities Unit	IT Services
7.	Mrs. Neeru Mahendru, Sr. Assistant (N/F)	Admin (Reception-II)	Consultant
8.	Sh. Shanker Lal, Assistant (N/F)	Personal Section of Ex-GM(JGS)	Consultant

The above officials are advised to report to their new place of postings, immediately.

11/3/2018
(Sunil Mathur)

Deputy Manager (Admin.)

To: All concerned

Copy to:

1. PA to ED
2. All HODs
3. Consultant (S.K. Srivastava)
4. SM(SPP)/SM(MK)/SM(RPP)
5. Salary/Vigilance/E-II/E-III/E-I(Computer)/Stores/CR Unit
6. Office Order Register