



इण्डिया ट्रेड प्रमोशन आर्गनाइजेशन
भारत सरकार का उद्यम

India Trade Promotion Organisation
A Government of India Enterprise

Reference: 177-ITPO/Misc/Engg./19-20

Date: 09-03-2020

Phone: 23371540-Ext-406

Sh. Ramesh Chand
S-117, Pandav Nagar
Delhi-110092

Name of work : R/M & upkeep of ITPO premises at Pragati Maiden during 19-20

S.H; - Providing vitrified flooring on newly constructed 7FGH building

Ref- Award of Work

Dear Sir

This is in continuation of earlier letter dated 20-02-2020 regarding deposit of performance guarantee money for the above work. It is to inform that your performance guarantee money of Rs 22,000/- (i.e 5 % of 4,30,983/-tendered amount) has been received with ITPO FDR No 0665647 dt 02-03-2020 issued by United Bank of India , Kaushambi,GZB (UP) with maturity period up to 02-09-2020.

You are requested to take up the work in consultation with **Sh Satish kumar,Sr Manager (Civil)**- NF of this office. The time to complete the work is 30 days and the date of start shall be **reckoned from i.e 14/03/2020**.

You are further requested to attend the office of the undersigned along with stamp paper of **Rs.100/-** for signing the formal agreement at an earliest.

Thanking you

Yours faithfully


A.K.Joshi

Sr.Manager (Civil)

Copy to

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