



इण्डिया ट्रेड प्रमोशन आर्गनाइजेशन
भारत सरकार का उद्यम

India Trade Promotion Organisation
A Government of India Enterprise

Reference: 180-ITPO/Misc/Engg./19-20

Date: 23/10/2019

M/s Sachin Construction
T-38, Shukar Bazar, Uttam Nagar,
Delhi – 110059

Name of work: R/M. & Upkeep of ITPO premises of Pragati Maidan during 2019-20.

SH: Erecting of Brick partition at office complex near Hall No. 12 for IT store,
erecting of Aluminum partition for creating passage of emergency exit at office
complexes over foyers of Hall No. 9 & 10

Ref- **Award of Work**

Dear Sir,

This is in continuation of earlier letter dated 16/10/2019 regarding deposit of performance guarantee money for the above work. It is to inform that your performance guarantee money of Rs. 22,000/- has been received with ITPO vide FDR No. 0541932 dated 23/10/2019 issued by Bank of Baroda, Mandvi, Baroda with maturity period up to 23/04/2020...

You are requested to start the work in consultation with **Shri Moinuddin, SM (civil) N/F** of this office. The time to complete the work is 15 days and the date of start shall be reckoned from the third day after issue of this letter i.e. **26/10/2019**.

You are further requested to attend the office of the undersigned along with stamp paper of **Rs. 100/-** for signing the formal agreement during any working day.

Thanking you

Yours faithfully

(S. K. Gupta)
Sr. Manager (Civil) N/F