

File No. 145-ITPO/(1)/BDD/2020
INDIA TRADE PROMOTION ORGANISATION

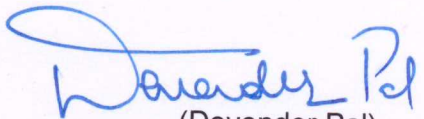
March 30, 2021

CIRCULAR

Further to the relaxations offered vide circulars dated 21/04/2020, 22/06/2020, 24/07/2020, 01/09/2020, 31/12/2020 & 18/02/2021, the following clarification are mentioned below regarding the 'cancellation/ re-schedulement / reduction in area due to COVID-19 Pandemic for the events to be organised by Third Party Fairs Organisers in the Financial Year 2021-22' at Pragati Maidan:

1. One time reschedulement for the events to be held in the FY 2021-22 without any reschedulement charges, subject to the condition that the request is received in ITPO 30 days prior to the start of the tenancy and the event is to be shifted in the current financial year only, i.e., FY 2021-22, otherwise the prevailing policy of penalty in existence before COVID-19 will be applicable.
2. On reduction in area (partial surrender of hall will not be considered), ITPO will charge 10% of the actual applicable penalty for the approved events scheduled to be held during the first two quarters (April to June & July to September) of the FY 2021-22 and 20% of the actual applicable penalty for the approved events scheduled to be held during the last two quarters (October to December & January to March) of the FY 2021-22, subject to the condition that the request is received in ITPO 15 days prior to the start of the tenancy of the event, otherwise the prevailing policy of penalty in existence before COVID-19 will be applicable.
3. For the events scheduled to be held in the FY 2021-22, the request for cancellation shall be received in ITPO 30 days prior to the start of the tenancy of the event, for the COVID-19 relaxations to be applicable as per the circular dated Feb 18, 2021, otherwise the prevailing policy of penalty in existence before COVID-19 will be applicable.

This issues with the approval of the Competent Authority.


(Devender Pal)
Deputy General Manager

To:

1. All Third Party Fair Organisers
2. All Officers/Officials in BDD
3. All HoDs of ITPO
4. Finance Division (Revenue Department)

Copy for Information to:

1. PS to CMD
2. PS to ED