

File No.11-ITPO(2)/EI/2020
India Trade Promotion Organisation
(Administration Division, EI Section)


19.01.2023

Circular No. Admin/ 4 / 2023

The Flag hoisting Ceremony will be held on the occasion of the Republic Day on 26.01.2023 at 08:00 A.M. in front of Main Building. The Flag will be hoisted by the Hon'ble Chairman, ITPO.

All the officials of ITPO are requested to assemble for the Flag Hoisting Ceremony on 26.01.2023 in front of Main Building following the social distancing norms, wearing masks. etc. as issued by the Govt. of India.

This issues with the approval of the Competent Authority.


(Col. Pushpam Kumar, SM)
OSD (Admn.)

To:

All employees

Copy to:

1. All HoDs
2. Engg. Division- Preparation of Flag Pole/Audio Visual system arrangement for National Anthem/Flower arrangement
3. Security Division – Preparation of Flag hoisting ceremony
4. F&B – Refreshment arrangement
5. Pragati Choir – For National Anthem
6. Regional Office (Kolkata, Mumbai, Chennai)
7. IT Services Division –for uploading on ITPO website
8. Circular register/Notice Boards

For information:

1. PSO to CMD