

F. No. ITPO/SD&CSD/Online Space Booking/2015-16
India Trade Promotion Organisation
I.T. Services Division

Pragati Maidan, New Delhi

Date: 14/10/2021

Office Order No. 698/2021

Subject: Nomination of Functional Aspect Testing & User Acceptance Testing Committee (FAT&UAT)- FS2 Online Space Booking S/w for IITF 2021 reg.

ITPO's prestigious event IITF - The India International Trade Fair is scheduled to be held from 14-27 November, 2021. The applicant registration module of the same was made live on 30-09-2021(10:30 am) after the go-ahead of user divn. The online space and services booking along with payment processing modules for the same is under revamping as of now and shall be completed shortly by the software developing agency. Subsequently, the space booking module along with corresponding payments is tentatively planned to be opened by next week.

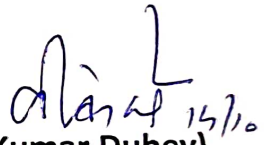
2. The application is being revamped as per the requirements indicated by the FS-2 Department.

3. Accordingly, it is proposed that an internal Functional Aspect Testing & User Acceptance Testing Committee (FAT & UAT Committee) with mandate to thoroughly test functional and technical aspects of the S/w application consisting of the following members may be constituted, which may submit its written recommendations to the competent authority for the effective decision making on the go-live of the space booking phase of the said application:-

S.No	Proposed Members	Allotted Mandate
1.	Sh. Krishan Kumar, Senior Manager, FS-2 divn. (Chairman Committee)	Shall be responsible to ensure that the revamped S/w application fulfills all the desired functional and technical requirements as per ITPO requirement.
2.	Sh. Tarun Kant Pant, Manager, FS-2 divn. (Member)	Shall be responsible to ensure that the revamped S/w application fulfills all the desired functional requirement of the executive department (FS-2 Deptt.), adherence of the application to all approved policies etc.
3.	Sh. Praful Nair, Manager, FS-2 divn. (Member)	
4.	Sh. Suman Mondal, deputy Manager, FS-2 divn. (Member)	
5.	Sh. Manish Prasad, Senior Manager, Finance divn. (Member)	Shall be responsible to ensure that the revamped S/w application fulfills all the desired functional requirements from the Finance perspective, checking and certifying accuracy and correctness of calculations, formulas, tax compliances etc.
6.	Sh. Sanjay Rastogi, Deputy Manager, finance divn. (Member)	

7.	Sh. Abhishek Chauhan, Manager, IT divn. (Member)	Shall be responsible to ensure that the revamped S/w application fulfills all the desired technical requirements, IT Act compliances, Security Audit clearances, data security and confidentiality processes etc.
8.	Sh. Saurabh Sharma, Manager, Architecture Divn. (Member)	Checking and certifying accuracy and correctness of the digitized maps and stall plotting etc. stall dimensions, area(S) and attributes points of view.
9.	Ms. Monica Gehlot, Deputy Manager, IT divn. (Member Secretary)	Shall be responsible to ensure that the revamped S/w application fulfills all the desired technical requirements, IT Act compliances, Security Audit clearances, data security and confidentiality processes etc.

4. The committee may conduct Conference Room Testing of the S/w application and submit its recommendations to the competent authority for the effective decision making on the go-live of the space booking phase of the said application.


 (Bimal Kumar Dubey)
 GM(IT)

To:- All Concerned.

Copy for info to:-

- PS to CMD
- PS to ED
- OSD(PK; Admin)
- FA&CAO
- GM(SRS;FS-2 divn.)
- DGM(BL;Arch. Divn.)