

File No.10/35/CS/TFAI/82-Vol II
India Trade Promotion Organisation
(Administration Division, EI Section)

10.02.2022

Office Order No. Admin/105/2022

In reference to office order no. Admin/300/2021, Admin/794/2021 and Admin/860/2021 dated 30.04.2021, 22.11.2021 and 21.12.2021 respectively regarding the charge of Estate Office and Law Division, Sh. S.R. Sahoo(CS/GM) is hereby recused from the charge of Law Division for the matters where he will be performing the duties in the capacity of Estate Officer/functional head of Estate Office. In such cases, OSD (Admin) will look after charge of Law Division. In his absence, link officer (Admin) will look after the charge of Law Division.

This issues with the approval of the Competent Authority.

Asif Siraj
Asif Siraj
Manager (Admin)

To:

1. Col Pushpam Kumar, SM,OSD(Admin)
2. Sh. S.R. Sahoo (CS/GM)
3. Sh. Bimal Kumar Dubey(GM/LO(Admin))

Copy to:

1. All HoDs
2. All divisions/sections/units
3. Regional Offices (Kolkata, Mumbai, Chennai)
4. IT Services Division: to upload on ITPO website
5. Office order register
6. Notice Board

For information:

1. PS to CMD
2. PS to ED