



File No.11-ITPO(1)/E-I/2020
India Trade Promotion Organisation
(Administration Division, E-I Section)

Pragati Maidan, New Delhi
21 June 2022

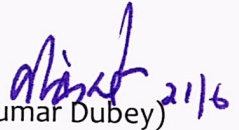
Office Order No. Admin/ 351 /2022

In suppression of previous office orders regarding link officers and with the approval of the Competent Authority, the following officers are nominated as the HoDs/Functional Heads and Link Officers of various Divisions/Units:

Sl. No.	Heads of Division (HoDs)	Functional Division	Link Officer
1	Sh. Mathura Prasad, Executive Director (Projects)	Engineering Services and IECC Unit	Sh. Bimal Kumar Dubey, GM(IT)
2	Col. Pushpam Kumar, SM, OSD(Admin)	<ul style="list-style-type: none">Administration Division (E-I, E-II & E-III, Hindi Section, General Section, Store Division, RTI, R&I & ACR)ProtocolCOO-ISLChairman-IECC Transition Committee,Vigilance Unit (as Interim Chief Vigilance Officer (Part-time),Publicity and Corporate Communication ServicesCulture UnitHousekeeping UnitLaw Division (case pertaining to Estate Office) andEstate Management Division	Sh. Bimal Kumar Dubey, GM(IT)
3	Sh. Bimal Kumar Dubey, GM(IT)	<ul style="list-style-type: none">IT Services Division,Business Development Division andFood & Beverage UnitFairs Services-II Division (Domestic Fairs)	Col. Pushpam Kumar, SM, OSD(Admin)
4	Sh. S R Sahoo, CS/GM	<ul style="list-style-type: none">Estate Office,C S Unit and Law Division	Sh. R.K. Thakur, DGM

5	Mrs. Hema Maity, GM	Fair Services-I (Foreign Fairs)	Sh. Bimal Kumar Dubey, GM(IT)
6	Sh. Vikash Kumar Singh, GM(Security)	Security Services Division	Col. Pushpam Kumar, SM, OSD(Admin)
7	Sh. R.K. Thakur, DGM(Fin.)	Delegated Financial & Administrative Powers of FA & CAO until further orders	Sh. S R Sahoo, CS/GM
8	Shri Brij Lal, DGM(D&D)	Arch. Unit and Printing Unit (Part of Engg. Services Division)	Shri Suresh Kumar Sinha, GM(Works)

All HoDs/Functional Heads may intimate their leave/itinerary to the concerned Link Officers in advance. In case, both HoD/Functional Head and Link Officer are on leave/tour, the DGM of the Division concerned may look after the work and report directly to ED/CMD in case of exigencies.


 (Bimal Kumar Dubey)
 General Manager/LO(Admin)

To:

All concerned.

Copy to:

1. All Divisions/Sections/Units
2. Regional Offices
3. IT Services Division – For uploading on ITPO website.
4. Notice Board
5. Office Order Register

For kind Information to:

1. PS to CMD
2. PS to ED