

File No.2-ITPO(1)/E-I/2019
India Trade Promotion Organisation
(Administration Division, E-I Section)

Pragati Maidan, New Delhi
29 November 2022


Office Order No. Admin/ 699 /2022

In supersession of Office Order No. Admin/442/2022 dated 25/07/2022 and with the approval of the Competent Authority, the Housekeeping Unit will be a part of Works Division and will have the following staff:

- a. Shri S K Gupta, Sr. Manager(Civil; N/F)
- b. Shri Rahul Bhatia, Dy. Manager(Civil)
- c. Shri Dilip Singh, Sr. Assistant(Civil)
- d. Shri Arun Kumar Gautam, Sr. Assistant(Civil)
- e. Shri Abhey Kumar, Sr. Supervisor(Conservancy) Gr.-II(NF)

The above officials are advised to report to GM(Works), immediately.

All the files/papers relating to Housekeeping Unit are accordingly shifted to Works Division.


(Col. Pushpam Kumar, SM)
Officer on Special Duty(Admin)

To:

All concerned

Copy to:-

1. All HoDs/DGMs
2. Regional Offices
3. IT Services Division – For uploading on ITPO website.
4. Officer Order Register/Notice Board

Copy for information to:

1. PS to CMD
2. PA to ED(P)