

File No. 9-ITPO(13)/E.I/2017
India Trade Promotion Organisation
(Administration Division)

Pragati Maidan, New Delhi
21st December, 2017

Circular No. Admn/ 77/2017

Shri M. Venkaiah Naidu, Hon'ble Vice-President of India will be Chief Guest at the Foundation Stone Laying Ceremony of International Exhibition-cum-Convention Centre (IECC) & Integrated Transit Corridor Development Project at Hamsadhwani Theatre on 22.12.2017 at 9.00 a.m.

All officials must reach Hamsadhwani Theatre to attend the above ceremony in proper uniform/dress. They are to be seated by 8.30 a.m. positively.

Vikas
(Vikas Malhotra)
General Manager (Admn)

To

All Officers & Staff

Copy for information to:

1. PS to CMD
2. PA to ED
3. All HODs - Attendance of Staff may be taken at Hamsadhwani Theatre on 22.12.2017 (8.30 a.m.) and list of absentees may be submitted to Admn Division.
4. Notice Board