

File No.5-ITPO (9)/EI/2017  
**India Trade Promotion Organisation**  
(Administration Division, EI Section)


31.03.2023

**Circular No. Admin/ 18 / 2023**

In continuation to Circular No. Admin/83/2022 dated 30.12.2022 and with the approval of the Competent Authority, Voluntary Retirement Scheme (VRS-2019) has been extended upto 30.09.2023.

CMD, ITPO will have the discretion to extend/curtail/reintroduce the scheme, as deemed necessary.

This issues with the approval of the Competent Authority.

  
(Col. Pushpam Kumar, SM)  
OSD (Admn.)

To:

All employees

Copy to:

1. All HoDs
2. Regional offices (Mumbai, Chennai & Kolkata)
3. IT Services Division: to upload on ITPO website
4. Circular register
5. Notice Board

For information:

1. PSO to CMD
2. PA to ED